



**CLOVERDALE MONTESSORI SCHOOL  
SUNDANCE MONTESSORI SCHOOL**  
18389 - 68 Ave. Surrey, BC. V3S 9C6  
6222 Sundance Drive, Surrey, V3S 8B2  
Tel: (604) 288-0301 (604) 575-8737  
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## Agreement: 2016/2017

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BETWEEN:

CLOVERDALE MONTESSORI SCHOOL  
SUNDANCE MONTESSORI SCHOOL  
(Division of Artasia Crafts International Inc.) of  
18389 - 68 Ave, Surrey, B.C.  
V3S 9C6

(Hereinafter referred to as the "School")  
OF THE FIRST PART

AND:

\_\_\_\_\_ (Child's Name)  
of \_\_\_\_\_ (Parent's Name)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (Address)

(Hereinafter called the "Parent")  
OF THE SECOND PART

WHEREAS the parties wish to set out terms of responsibilities of the Parent  
and the School in and during the enrollment of \_\_\_\_\_ ("the child")  
in the school from \_\_\_\_\_ (date enrolled).

AND NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the  
agreements and covenants specified in this document, the receipt of which are now  
acknowledged, the parties by signing this document agree with each other as follows:

1. a. On the date of registration, a non-refundable \$100.- registration fee is required. The registration fee will be charged once a year.
  - b. The Parent shall pay to the school as tuition a sum of \$\_\_\_\_\_ payable in post dated cheques dated the first of each month:  
**beginning September 01, 2016, up to June 01, 2017,** total 10 post dated cheques. Please write the cheque payable to **Cloverdale Montessori School.**
2. The Parent shall not be entitled to any refund, full or in part, for any time during which the child is absent from the school due to vacation, illness, or labor disputes.
3. There shall be a charge of thirty dollars (\$30.00) for any NSF or drawn on the Parent's account and failing to clear.
4. If the child is absent more than three consecutively school days for any reason mentioned in paragraph 2, the Parent shall advise the School in writing, explaining the reason for the child's absence and when the child might be expected to return.
5. The Parent shall give a **one-month's written notice** on the first of the month to the School in the event that the Parent decides to withdraw the child from this enrollment and failure to provide such notice shall result in the forfeit of the one month tuition given at the time of registration. **The School will not accept withdrawal notice in the last three months of the school year (April 1st - June 30th).**
6. The Parent understands and acknowledges that in the event that the child is not suited for the program of the School, or if the terms of this agreement are not complied with, the Parent may be required to withdraw their child from the School with no financial penalties.
7. The Parent will be consulted regarding the suitability to the child prior to being given not less than one week's notice for the withdrawal of the child from the School.
8. From time to time, the Parent shall provide the School with a list of individuals who are legally authorized to access the child from the school together with notification of any restraining or court orders due to any parental disputes that may affect the child in any manner whatsoever.
9. In the event that another individual(s) other than those noted in the records of the School, are picking up the child from School, the Parent shall advise the school in writing.
10. The Parent shall advise and fully disclose to the school in writing, any medical conditions, allergies, special dietary needs or any other special requirements of the child before and during the child's enrollment with the School.

11. It is a requirement of the School that the child is fully toilet trained before enrollment and that the child not be in diapers or pull-ups (this is only the recommendation for preschool program, not daycare program).
12. In the event that any medication is required to be administered to the child while in School:
  - the School will not be responsible for administering the medication.
  - the Parent must be responsible for giving their own child's medication.
  - In the event that there is emergency medication to be given, we must have a permission to administer medication form filled out and on file.
13. The Parent may take an active part in all activities such as social events, field trips, and all other events in support of the School.
14. The Parent agrees to make alternate arrangements for the care of the child if the child should become ill such as fever, flu, diarrhea, etc. at home or at the School. This alternate care should continue until the child is no longer contagious and has a doctor's permission to return.
15. Annual registration fee is non-refundable. Registration fee is to ensure and signify the Parents' commitment to have the child complete the upcoming school year, September through June.

IN WITNESS WHEREOF, the parties here to have executed this agreement on the day and year set forth above.

X

\_\_\_\_\_  
Signed by the Parent

\_\_\_\_\_  
Parent Print Name:

Date: \_\_\_\_\_

X

\_\_\_\_\_  
Witness

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

X

\_\_\_\_\_  
Signed by  
Cloverdale Montessori School  
Sundance Montessori School  
(Division of Artasia Crafts International Inc.)

Date: \_\_\_\_\_